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| **Aktivitätsplanung** |

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| Datum / Zeit | | | Verantwortlich | | |
| Ziel | | | Inhalt | | |
| TN Vorkenntnisse | | | TN Anzahl / Alter | | |
| Ort | | | Spezielles | | |
| **Zeit** | **Programm** | | **Wer** | **Material** | |
|  | Einstieg | |  |  | |
|  | Hauptteil | |  |  | |
|  | Schluss | |  |  | |
| **Vorbereitung** | | **Zu organisierendes Gruppen-material** | | | **Zu organisierendes Teilnehmer-material** |
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| **3x3 Schema** |

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|  | Verhältnisse | Umwelt | Mensch |
| Lange vor der Durchführung |  |  |  |
| Kurz vor der Durchführung |  |  |  |
| Während der Durchführung |  |  |  |

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| **Risikotabelle** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Risiko | | Risiko­einschät­zung | | | Massnahme | Rest-risiko | | | Trag­bar | Unterbruchkriterium Abbruchkriterium |
| # |  |  |  |  |  |  |  |  | j / n |  |
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| **Risikomatrix** |  | **Schadensausmass** | katastrophal |  |  |  |  |
|  | gross |  |  |  |  |
|  | mittel |  |  |  |  |
|  | klein |  |  |  |  |
|  |  |  | unwahrscheinlich | möglich | wahrscheinlich | sehr wahrscheinlich |
|  |  |  | **Eintretenswahrscheinlichkeit** | | | |

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| **Situationsplan** |

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| Skizze / Karte |

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| **Weitere Massnahmen** |

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| **Wichtige Telefonnummern & Kontakte für Notfälle** |

|  |  |
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|  | 112 europäischer Notruf  144 Rettungsdienst  117 Polizei  118 Feuerwehr  1414 Rega  145 Vergiftungen |